

Institute of Certified Bookkeepers Qualifications

The Institute of Certified Bookkeepers is the largest bookkeeping institute in the world. It promotes and maintains the standards of bookkeeping as a profession, through the establishment of a series of relevant qualifications and the award of grades of membership that recognise academic attainment, working experience and competence.

The qualifications below are studied on a **Distance Learning / Supported Self Study** basis. You will receive a Learning Pack complete with everything you need to gain the recognised qualification. There is also the option of having Tutor-Led Tutorial sessions which will allow you to explore any issues you are having face-to-face and benefit from your tutor's wealth of bookkeeping experience.

Level I Certificate in Basic Bookkeeping

Level II Certificate in Manual Bookkeeping

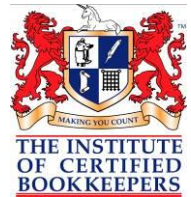
Level II Certificate in Computerised Bookkeeping

Level III Diploma in Manual Bookkeeping

Your course tutor will monitor your progress and provide you with regular assignments to ensure you are on the right track before your final assessment.

Course costs include:

- All course material (including software where required)
- Email/telephone support,
- Regular assignments
- Experienced personal course tutor
- ICB Student Registration and examination fee



As an **Approved Training Centre**, Interalia's aim is to ensure that you receive the necessary training and support in order for you to have the best chance of succeeding.

NO HIDDEN EXTRAS – call free on

0800 130 0350

Courses may qualify for funding ~ individual payment plans are also available on request

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BOOKKEEPING QUALIFICATIONS

WHICH OF THE FOLLOWING APPLIES TO YOU?

“I want to become a Bookkeeper”

...Take your first steps with the Interallia Learning Centre

“I’m already a Bookkeeper”

...Great, but do you have a qualification?

“I want to do my own books”

...We’ll show you how

WHICHEVER APPLIES, A BOOKKEEPING
QUALIFICATION COULD BE JUST WHAT YOU NEED.

Get a qualification and enhance your CV
Brush up on your bookkeeping skills
Learn something new!



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